



- elektronik melalui eASY.KSEI dan memberikan kuasa kepada pihak *independent (Independent Representative)* (e-proxy) kepada perwakilan Biro Administrasi Efek (PT. Ficomindo Buana Registrar) yang telah ditunjuk oleh Perseroan.
6. Apabila Pemegang Saham akan menghadiri Rapat diluar mekanisme eASY.KSEI, maka Pemegang Saham dapat memperoleh Formulir Surat Kuasa di kantor Biro Administrasi Efek Perseroan: PT. Ficomindo Buana Registrar alamat Jl. Kyai Caringin No. 2A RT 11, RW 4 Kelurahan Cideng, Kecamatan Gambir, Jakarta Pusat 10150, Telepon 021-22638327, Faksimili 021-22639048, atau menggunakan formulir Surat Kuasa yang dapat diunduh di situs Perseroan ([www.ratuprabuenergi.com](http://www.ratuprabuenergi.com)). Bilamana para Pemegang Saham atau kuasanya akan menghadiri Rapat secara fisik wajib menyerahkan fotocopy Kartu Tanda Penduduk (KTP) kepada Petugas Rapat sebelum memasuki ruangan Rapat. Bagi Pemegang Saham yang berbentuk Badan Hukum untuk membawa fotocopy Anggaran Dasar Perusahaan terakhir dan susunan Pengurus terakhir. Pemegang Saham dalam Penitipan Kolektif KSEI diminta untuk memperlihatkan Konfirmasi Tertulis Untuk Rapat (KTUR).
  7. Batas waktu untuk memberikan deklarasi kehadiran atau kuasa dan suara dalam aplikasi eASY.KSEI adalah pukul 12.00 WIB pada 1 (satu) hari kerja sebelum tanggal Rapat.

#### Ketentuan Khusus :

1. Bagi Pemegang Saham yang akan hadir atau memberikan kuasa secara elektronik ke dalam Rapat melalui aplikasi eASY.KSEI, dan Untuk menggunakan aplikasi eASY.KSEI, submenu Login eASY.KSEI yang berada pada fasilitas AKSes (<https://akses.ksei.co.id/>), selanjutnya tata cara secara rinci pelaksanaan Rapat secara elektronik kami sampaikan dalam Tata tertib Rapat yang dapat diakses pada Situs Perseroan ([www.ratuprabuenergi.com](http://www.ratuprabuenergi.com)).
2. Pemegang Saham atau Kuasanya yang hadir secara fisik sebelum memasuki ruang Rapat, diwajibkan mengisi daftar hadir dengan memperlihatkan bukti identitas diri.
3. Panduan pendaftaran, proses registrasi dan penggunaan aplikasi eASY.KSEI dan Akses KSEI dapat dilihat pada situs web KSEI dengan tautan <https://akses.ksei.co.id> atau <https://easy.ksei.co.id>, dan Tata Tertib Rapat di situs web Perseroan [www.ratuprabuenergi.com](http://www.ratuprabuenergi.com).
4. Notaris dibantu oleh Biro Administrasi Efek Perseroan (PT. Ficomindo Buana Registrar) akan melakukan pengecekan dan perhitungan suara setiap mata acara dalam setiap pengambilan keputusan atas mata acara tersebut, berdasarkan suara yang telah disampaikan oleh Pemegang Saham atau Kuasanya melalui fasilitas eASY.KSEI maupun yang disampaikan langsung dalam Rapat.
5. Perseroan tidak menyediakan bahan Mata Acara Rapat dalam bentuk cetak. Bahan Mata Acara Rapat dapat diunduh pada situs web Perseroan [www.ratuprabuenergi](http://www.ratuprabuenergi), Tbk sejak tanggal pemanggilan ini yaitu 6 Nopember 2024.
6. Pendaftaran akan ditutup pada pukul 10.25 WIB, agar Rapat dapat dimulai tepat waktu. Pemegang Saham atau kuasanya yang hadir setelah pendaftaran ditutup akan dianggap tidak hadir.

Jakarta, 6 Nopember 2024

**Direksi Perseroan**

**CONVOCATION  
ANNUAL GENERAL MEETING OF SHAREHOLDERS  
AND  
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS  
PT. RATU PRABU ENERGI, TBK**

The Board of Directors PT. Ratu Prabu Energi, Tbk (“Company”) hereby invite the Shareholders to attend the Annual General Meeting of Shareholders (“AGMS”) and Extraordinary General Meeting of Shareholders (“EGMS”), which will be held on:

Day, Date : Thursday, November 28, 2024  
Place : Ratu Prabu I Building,  
JL. T.B. Simatupang Kav. 20, Cilandak  
Jakarta 12560  
Time : 10.30 a.m until finish

AGMS Agenda :

1. Approval of the Company's Annual Report for the 2023 Financial Year including the Company's Accountability Report and the Commissioner's Report regarding the supervision of the Company for the 2023 financial year, as well as the approval and ratification of the Company's Financial Statements for the financial year ending 31 December 2023.
2. Approval to authorize the Board of Commissioners to appoint a Public Accountant who will audit the Financial Statements for the financial year ending 31 December 2024 and to determine the honorarium of the Public Accountant, as well as other requirements for his appointment.

The explanation of the agenda:

The agenda of the 1st and 2nd AGMS, is the routine agenda of the Company's AGMS as regulated in the Company's Articles of Association and Law number 40 of 2007 concerning Limited Liability Companies.

While the EGMS agenda is a single agenda, namely:

- Approval of Changes in the Composition of the Company's Board of Commissioners

The explanation of the agenda:

In connection with a resignation letter from a member of the Board of Directors, the Company shall seek approval from Shareholders in regards to the change of composition of the Company's Board of Directors, with due observance to Article 19 of the Company's Articles of Association and Financial Services Authority Regulation Number 33/POJK.04/2014 regarding the Board of Directors and Board of Commissioners of Issuers or Public Companies.

(hereinafter the AGMS and EGMS are referred to as the “Meeting”).

#### **Attendance Quorum and Meeting Resolution**

1. The meeting is valid and have the right to take binding decisions if it is attended by the Shareholders or their authorized proxies representing more than ½ (half) of the total shares issued by the Company with valid voting rights.
2. The meeting's resolutions are made based on deliberation for consensus. If unity is not achieved, their the resolutions shall be valid if approved by more than ½ (half) of the total shares with valid voting rights present or be represented at the Meeting.

Notes :

1. The Company does not send separate invitation letters to the shareholders of the Company and this Convocation is an official invitation to the shareholders of the Company. This Convocation can also be access on the website of Indonesian Stock Exchange ([www.idx.co.id](http://www.idx.co.id)), the eASY.KSEI application website, and the Company's website ([www.ratuprabuenergi.com](http://www.ratuprabuenergi.com)).
2. Shareholders of the Company who are entitled to attend or represented in the meeting are the Company's shareholders whose names are recorded in the Register of Shareholders of the Company on November 5<sup>th</sup>, 2024 at 16.00 WIB.
3. Meeting will be conducted through electronically using Electronic General Meeting System application provided by KSEI through the following link <https://easy.ksei.co.id/egken> (eASY.KSEI).
4. Shareholders can participate in the Meeting by either:
  - a. physically attending the Meeting; or
  - b. electronically attending the Meeting through the eASY.KSEI
5. In order to facilitate the arrangement and order of the Meeting and to maintain safety distance and with regard to the limitation in the venue for holding the Meeting, the Company urges Shareholders to attend electronically through the eASY.KSEI and grand power of attorney to an Independent Representative (e-Proxy) from the Securities Administration Bureau (PT. Ficomindo Buana Registrar) who has been appointed by the Company.
6. If the Shareholders will attend the Meeting outside the eASY.KSEI mechanism, the Shareholders can obtain a Power of Attorney Form at the office of the Company's Securities Administration Bureau: PT. Ficomindo Buana Registrar address Jl. Kyai Caringin No. 2A RT 11, RW 4 Cideng Village, Gambir District, Central Jakarta 10150, Telephone 021-22638327, Facsimile 021-22639048, or using the Power Attorney

form which can be downloaded through the Company's website ([www.ratuprabuenergi.com](http://www.ratuprabuenergi.com)). The Shareholders or their proxies who will physically attending the Meeting are required to bring a copy of their Identity Card to Officer of the Meeting before entering the Meeting room. Shareholders who are legal entities are required to bring a copy of the latest Articles of Association and the latest Deed of management. Shareholders in KSEI Collective Custody are required to show Written Confirmation for Meeting (KTUR).

7. The deadline for submitting a declaration of presence or power of attorney and vote in the eASY.KSEI application is set on 12.00 WIB on 1 (one) business day before the date of the Meeting.

**Special Provisions :**

1. Shareholders who wish to attend or authorize a representative to attend the Meeting electronically through the eASY.KSEI, submenu in the Akses facility (<https://akses.ksei.co.id/>), Furthermore, the detailed procedures for conducting the Meeting electronically are presented in the Meeting Rules which can be accessed on the Company's website ([www.ratuprabuenergi.com](http://www.ratuprabuenergi.com)).
3. Shareholders or their proxies who physically attend before entering the Meeting room are required to fill in the attendance list by showing the proof of identity.
3. Guidelines for registration, process and use of eASY.KSEI and Akses.KSEI applications can be seen on the KSEI website with the <https://akses.ksei.co.id> or <https://easy.ksei.co.id>, as well as the Meeting Rules and Regulations on the Company's website [www.ratuprabuenergi.com](http://www.ratuprabuenergi.com).
4. The Notary assisted a Securities Administration Bureau (by PT. Ficomindo Buana Registrar) will check and count the votes for each Meeting agenda in each meeting decision making on the said agenda, based on the votes submitted by the Shareholders or proxies through the eASY.KSEI application and those submitted at the Meeting.
5. The Company will not release printed version of the Meeting's Material. Materials for the Meeting will be available on the Company's website [www.ratuprabuenergi.com](http://www.ratuprabuenergi.com) for download starting from this invitation November 6<sup>th</sup>, 2024.
6. Registration will be closed at 10.25 a.m, so that Meeting can start on time. Shareholders or proxies who arrive after registration is closed will be considered absent.

Jakarta, November 6, 2024

**Board of Directors**